

**Buncombe County Recreation Services**

**Community Recreation Grant Application**

**2018-2019**

*Requests may be made for amounts up to $6,000.00*

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*Organization’s Name*

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*Contact Person (Please Print)*

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*Mailing Address City Zip*

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*Site Location Address if different than above*

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| --- | --- | --- |
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*Phone Number Email Address*

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*Dollar Amount Requested Estimated # of Citizens to be Served Annually Age Range of Participants*

*ADDITIONAL PAGES MAY BE USED AS NEEDED*

**Please give a brief history of your organization** *(Include mission statement if applicable)*

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**How is your organization funded?** *(Please give a brief description of annual funding resources and attach a copy of your* ***organization’s operating budget*** *for the current year)*

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**Have you sought funds from other sources?**  **YES** **NO**

*If yes, please list sources and dollar amounts received.*

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**Please give a detailed description of the project that funds are requested for, including the purpose and goals. Tell us how your plan supports Recreation Services mission and the** [Buncombe County Sustainability Plan Annual Report](https://www.buncombecounty.org/common/planning/sustainability-plan-update.pdf) (click on this highlighted link or type in https://www.buncombecounty.org/common/planning/sustainability-plan-update.pdf). *Please list items by priority of need.*

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**Please define below how your organization receiving this funding will benefit the community.**

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**Please attach a detailed proposed budget for the project to this application (see attachment #1). Please provide quotes for all goods/services listed in the budget. *All quotes must be directly from the vendor. (See Budget Example below)***

**Please define below or attach your Project Timetable, including a specific date for completion.**

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**Do you understand that all projects must be completed and funds spent and invoices/receipts submitted to Buncombe County Recreation Services prior to May 31, 2019?**  **YES**  **NO**

**How will your organization maintain your new project?**

*Example: If your project is to start a new community garden, how do you plan to maintain/manage the garden to insure its sustainability?*

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**NOTE:** **When the project/program is completed the organization must contact the Buncombe County Recreation Services for final site inspection.**

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*Signature of Organization Chairperson/President Date*

Mail signed & completed application to: Buncombe County Recreation Services

Attention: Angie Hall

46 Valley Street

Asheville, NC 28801

(828) 250-6704

Or email to: angie.hall@buncombecounty.org

**(Preferred Method)**

**Attachment #1**

**BUDGET EXAMPLE**

**BUNCOMBE COUNTY RECREATION SERVICES**

**Community Recreation Grants 2018-2019**

**Amount Requested: $2,515.00** (amount should match budget total)

**Budget Example for Expenses related to your proposed project. Please list items by priority of need.**

(*Add as many lines as needed, attach vendor quotes)*

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| --- | --- | --- |
| **VENDOR** | **ITEM(S)** | **TOTAL** |
| **1.** Hipps Stone | steppers, gravel, sand | $ 2,150.00 |
| **2.** Wholsale Glass | Plexiglass | $ 100.00 |
| **3.** Home Depot | Landscape Timbers | $ 225.00 |
| 4. Amazon | Sunshade | $ 40.00 |
|  |  |  |
|  | **TOTAL** | **$ 2,515.00** |

**Justification:**

(*List each item above and its purpose, be specific)*

**EX:** Hipps Stone – 2500 lbs. 1.23 ton steppers, 2 yds. Sand, River Rock for walking path

Home Depot - Landscape Timbers for building 5 raised garden beds. 10 ft. x 10ft.

Amazon – Sun Shade for Cob Bench Coverage